

Bright Homes (Hull) Ltd

Tenancy Application Form

To Process Applications: please undertake the following:

- Complete Tenancy Application below with signature(s)
- Provide a copy of photo Driving Licence/Passport
- Proof of UK Residency/Utility Bill
- Reference: Employer(s) and current Landlord
- Copy of last 3 months bank statements/wage slips and other proof of income
- Submit application with all relevant documents to Bright Homes (Hull) Ltd together with the applicable credit check/referencing fee per person.

| | |
|---|-----------------------|
| Credit Check/Referencing Fee | £ 40.00 per person |
| Tenancy Set up Fee | £ 150.00 per property |
| Guarantor Fee | £ 80.00 per property |
| (£40.00 credit check & £40.00 set up Fee) | |

Tenancy Details

Property Address

Rent

Rental Period (months)

Number of Applicants

The relationship of any Joint Applicants to you

Proposed Start Date

Personal Details

Full Name/S

Date of Birth Age

Passport/Driving licence number

Current Address

Post Code

Dates at Current Address: From To

Contact Number(s)

Email Address

Previous Address

Post Code

Dates at Current Address: From To

Contact Number(s)

Email Address

Current Employment Details

Name of Current Employer

Address of Current Employer

Contact Number

Occupation

Salary/Wage

Nature of Employment full time/part time/temporary/contract/self-employed

DSS yes / No if yes, how much income do you receive?

National Insurance Number

Current Landlord

Name of Current Landlord

Address of Current Landlord

Contact Number

Email Address

Previous Landlord

Name of Current Landlord
Address of Current Landlord
Contact Number
Email Address

Next of Kin

Next of Kin (relationship to you)
Name & Address
Contact Number

Other Details

Are you a smoker?
Do you have any pets? If so, What?
Is there anything else which you consider to be relevant to this application?
.....

Bank/Building Society Details

Bank Name and Branch Address
.....
Account Holder Name(s)
Sort Code
Account Number

Declaration

I hereby confirm that I am over 18 years of age and the information I have provided is to the best of my knowledge true and accurate at the time of completion. I hereby agree that the landlord named at the beginning of this application form may make whatever enquiries he/she deems necessary in connection with my application for this tenancy. I authorise my employer, bank / building society, personal referee / guarantor, to provide information about me, any prior tenancy history, and any employment / financial affairs as appropriate to the landlords enquiries. I acknowledge that my application may be refused if the landlord is unable to obtain satisfactory references. I accept that due to the confidential nature of this application, I will not be permitted access to the references or be given any explanation should my references prove unsatisfactory.

Signed

Name

Date

Upon completion, please return to:

**Registered Office
Bright Homes (Hull) Ltd
31 Boothferry Road
Hull
HU3 6UA**

sarah@bright-homes.net

www.bright-homes.net

Tel: 01482 420 255 07973 305 594

Terms and Conditions

Credit Check/Referencing fees are non-refundable. Tenancy Set Up fees will only be taken upon successful completion of the Credit Check and Referencing process. The deposit, one months advanced rent and Tenancy Set up fees need to be cleared in our account 5 working days prior to your agreed Move In date. Cheques can be made payable to **Bright Homes (Hull) Ltd**, but please allow 7 working days for cheques to clear.

The Tenancy Set Up Fee is non-refundable; should the tenant withdraw from the proposed letting, through no fault of the landlord or the agent. The Tenancy Set Up fee will be refunded in full, should the Tenant's withdrawal be due to a breach of the proposed letting agreement by the landlord or managing agent.

If you are an existing tenant of Bright Homes (Hull) Ltd and are looking to move to another property which we manage, the fee applicable to you is The Tenancy Set Up Fee.

Bright Homes (Hull) Ltd is currently not a member of a client money protection scheme. However, we do have a dedicated client account for all monies.

Bright Homes (Hull) Ltd are not VAT registered, and we do not charge VAT on any of our services.

Our privacy policy is compliant with the UK Data Protection Act 1998, and we are entered in the Data Protection Register. Visit www.ico.gov.uk Registration Number: Z1632141

